

CHECKLISTS

I. Uncontested Divorce without Minor Children

- Service of Process (Signed and Notarized where applicable)
Service of Plaintiff's Petition and filled out Summons must be perfected upon Defendant. This may be accomplished by Sherriff, Motion for Publication if allowed by the Court, or Defendant's Acknowledgment of Service. The Court CANNOT proceed with this matter until service is perfected upon the Defendant.
- Complaint (Signed by Plaintiff)
- Verification (Signed and Notarized by Plaintiff)
- Summons (Plaintiff's address and name must be correctly filled out)
- Settlement Agreement (Signed and Notarized by each party)
- Report of Divorce
(<https://dph.georgia.gov/sites/dph.georgia.gov/files/Report%20of%20Divorce%2C%20Annulment%20or%20Dissolution%20of%20Marriage%20%28Form%203907%29.pdf>)

II. Uncontested Divorce with Minor Children

- Service of Process (Signed and Notarized where applicable)
Service of Plaintiff's Petition and filled out Summons must be perfected upon Defendant. This may be accomplished by Sherriff, Motion for Publication if allowed by the Court, or Defendant's Acknowledgment of Service. The Court CANNOT proceed with this matter until service is perfected upon the Defendant.
- Complaint (Signed by Plaintiff)
- Verification (Signed and Notarized by Plaintiff)
- Summons (Plaintiff's address and name must be correctly filled out)
- Settlement Agreement (Signed and Notarized by each party)
- Report of Divorce
(<https://dph.georgia.gov/sites/dph.georgia.gov/files/Report%20of%20Divorce%2C%20Annulment%20or%20Dissolution%20of%20Marriage%20%28Form%203907%29.pdf>)
- Child Support Addendum (Signed and Notarized by each party)¹
- Child Support Worksheets by each party
(<https://csconlinecalc.georgiacourts.gov/frontend/web/index.php>)
- Domestic Relations Financial Affidavits (Signed and Notarized by each party)
- Parenting Plan (Signed and Notarized by each party)
- Parenting Seminar Certificates by each party

¹ Parties with minor children must calculate their required child support obligations. All financial information filled in the Child Support Addendum, Child Support Worksheets, and Domestic Relations Affidavits must match.

III. Contested Divorce without Minor Children

- Service of Process (Signed and Notarized where applicable)
Service of Plaintiff's Petition and filled out Summons must be perfected upon Defendant. This may be accomplished by Sherriff, Motion for Publication if allowed by the Court, or Defendant's Acknowledgment of Service. The Court CANNOT proceed with this matter until service is perfected upon the Defendant.
- Verification (Signed and Notarized by Plaintiff)
- Summons (Plaintiff's address and name must be correctly filled out)
- Report of Divorce
(<https://dph.georgia.gov/sites/dph.georgia.gov/files/Report%20of%20Divorce%2C%20Annulment%20or%20Dissolution%20of%20Marriage%20%28Form%203907%29.pdf>)
- Domestic Relations Financial Affidavits (Signed and Notarized by each party)
- Rule Nisi (File with the Clerk and mail a copy to opposing party)

IV. Contested Divorce with Minor Children

- Service of Process (Signed and Notarized where applicable)
Service of Plaintiff's Petition and filled out Summons must be perfected upon Defendant. This may be accomplished by Sherriff, Motion for Publication if allowed by the Court, or Defendant's Acknowledgment of Service. The Court CANNOT proceed with this matter until service is perfected upon the Defendant.
- Verification (Signed and Notarized by Plaintiff)
- Summons (Plaintiff's address and name must be correctly filled out)
- Proposed Settlement Agreement (Signed and Notarized by each party)
- Report of Divorce
(<https://dph.georgia.gov/sites/dph.georgia.gov/files/Report%20of%20Divorce%2C%20Annulment%20or%20Dissolution%20of%20Marriage%20%28Form%203907%29.pdf>)
- Proposed Child Support Addendum (Signed and Notarized by each party)
- Child Support Worksheets by each party
(<https://csconlinecalc.georgiacourts.gov/frontend/web/index.php>)
- Domestic Relations Financial Affidavits (Signed and Notarized by each party)
- Proposed Parenting Plan (Signed and Notarized by each party)
- Parenting Seminar Certificates by each party
- Rule Nisi (File with the Clerk and mail a copy to opposing party)